

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

I/We MARTIN HENRY BECKETT

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number

LN/210001497

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

The "Royal Oak"
Forest Road

Post town

Loughton, Essex

Post code

IG10 1EG

Telephone number at premises (if any)

020 8508 7077

Non-domestic rateable value of premises

£32750

Part 2 – Applicant details

**Daytime contact
telephone number**

020 8508 7077

E-mail address (optional)

**Current postal address if
different from premises
address**

14 Bridge Hill

Post Town

Epping, Essex

Postcode

CM16 4ER

Part 3 - Variation

Please tick yes

Do you want the proposed variation to have effect as soon as possible?

If not do you want the variation to take effect from

Day		Month		Year	

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

To Vary the premises Licence to allow for the following licensable activity:

The Provision of Live Music

Monday to Saturday: 11.00am to 24.00

Sunday 12.00 noon to 23.30

Plus seasonal variations as noted on the Application

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick yes

- | | |
|--|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of entertainment facilities:

- | | |
|--|--------------------------|
| i) making music (if ticking yes, fill in box I) | <input type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J) | <input type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K) | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box L)

Sale by retail of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) To permit us to have up to 3 musicians/singers to provide regular entertainment for the enjoyment of our customers.		
Mon	11.00	24.00			
Tue	11.00	24.00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4) Christmas Eve (24/12) 11.00am to 01.00am annually Boxing Day (26/12) 11.00am to 01.00am annually New Years Eve (31/12) from the end of permitted hours to the commencement of permitted hours on New Years Day (31/12) annually On Sundays of Bank Holiday Mondays 11.00am to 01.00am annually		
Wed	11.00	24.00			
Thur	11.00	24.00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri	11.00	24.00			
Sat	11.00	24.00			
Sun	12.00	23.30			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	11.00	24.30	To permit us to engage the services of a DJ to provide regular entertainment for the enjoyment of our customers.		
Tue	11.00	24.30			
Wed	11.00	24.30	State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur	11.00	24.30	Christmas Eve (24/12) 11.00am to 01.00am annually Boxing Day (26/12) 11.00am to 01.00am annually New Years Eve (31/12) from the end of permitted hours to the commencement of permitted hours on New Years Day (31/12) annually On Sundays of Bank Holiday Mondays 11.00am to 01.00am annually		
Fri	11.00	24.30	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	11.00	24.30			
Sun	12.00	00.00			

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<p><u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 4)</p> <p>Christmas Eve (24/12) 11.00am to 01.00am annually Boxing Day (26/12) 11.00am to 01.00am annually New Years Eve (31/12) from the end of permitted hours to the commencement of permitted hours on New Years Day (31/12) annually On Sundays of Bank Holiday Mondays 11.00am to 01.00am annually</p> <p><u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NONE

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon	11.00	24.30	Christmas Eve (24/12) 11.00am to 01.30am annually Boxing Day (26/12) 11.00am to 01.30am annually New Years Eve (31/12) from the end of permitted hours to the commencement of permitted hours on New Years Day (31/12) annually On Sundays of Bank Holiday Mondays 11.00am to 01.30am annually <u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5)
Tue	11.00	24.30	
Wed	11.00	24.30	
Thur	11.00	24.30	
Fri	11.00	24.30	
Sat	11.00	24.30	
Sun	12.00	24.00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

Please tick yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

The current premises Licence is with the Licensing Department of the Epping Forest Council. Please refer to Mr Marc Witham.

P Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

Proof of Age scheme in force - we have an admission policy of over 22 years old only.

We will continue to conduct the business at these premises in the same expert and professional manner we have done so over the past eight years.

We have a full Risk Assessment Manual in place.

b) The prevention of crime and disorder

No drunkenness, violence, antisocial behaviour or possession of drugs is tolerated.

See relevant paragraphs in our premises Risk Assessment manual.

c) Public safety

All fire fighting equipment is held on a annual service contract.

We have a full Risk Assessment of all the activities engaged in within the pub for both management staff and customer safety.

d) The prevention of public nuisance

Customers are requested to leave in a quiet and orderly manner.

We have a noise limiting facility installed within the premises amplification system. This system is overseen by the management only i.e. not the artists.

e) The protection of children from harm

Proof of Age scheme in force.

Children only admitted to garden or dining area if accompanied by a supervising adult.

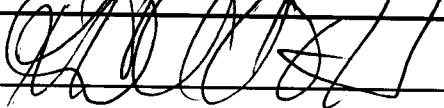
See relevant Risk Assessment pages in our manual.

- Please tick yes**
- I have made or enclosed payment of the fee
 - I have sent copies of this application and the plan to responsible authorities and others where applicable
 - I understand that I must now advertise my application
 - I have enclosed the premises licence or relevant part of it or explanation
 - I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	 <i>James Motion</i>
Date	KINGSLEY HODDINOTT - 26 th JUNE 2007
Capacity	AUTHORISED AGENT FOR THE APPLICANT

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)

JAMES-MOTION
Suite 1, Essex House
Station Road

Post town	Upminster, Essex	Post code	RM14 2SJ
Telephone number (if any)	01708 229955		
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			
khoddinott@james-motion.co.uk			

Date: 17 July 2007

Our Ref: WK/200702958

Your Ref:

Kingsley Hoddinott
James - Motion
Suite 1
Essex House
Station Road
Upminster
Essex
RM14 2SJ

Edward Davis (01992) 564082
email:edavis@eppingforestdc.gov.uk

Dear Kingsley Hoddinott,

Licensing Act 2003
The Royal Oak, Forest Road, Loughton, Essex, IG10 1EG

On behalf of the Council's Environmental Protection Team (Pollution Control), I confirm receipt of a copy of your application dated 26th June 2007, that I received on 26th June 2007 regarding the above mentioned property.

Having inspected the applicants submission, it is the view of environmental health that there are insufficient measures contained within the schedule to prevent a public nuisance.

To this end, I have made the following representation to the Council's Licensing Section with regard to the Licensing objective – Prevention of Public nuisance:

1. An appropriate automatic noise control device must be used for any amplified sound. The device should be set so that the volume of any amplified sound emanating from the premises does not cause a public nuisance. The noise limiting device shall be connected to all permanent music and public address equipment and all available mains power sockets within the area from where music shall be played.

The Premises Supervisor shall ensure that any amplified music from the premises does not cause a public nuisance by ensuring that amplified sound is inaudible at the nearest noise sensitive premises.

2. given the current low level background noise levels of the area and the location of the premises to residential properties, environmental health seek that the playing of any live music not be permitted beyond 23:00 on any given day.

Reason: To ensure that any amplified sound from the licensed premises does not cause a public nuisance and the applicant has an effective method to adequately control the level of amplified sound and music in order to prevent public nuisance.

I should be happy to withdraw the representation(s) if the operating schedule is amended accordingly or if you agree to a suitable condition(s) being imposed as part of the licence, or if you provide sufficient evidence to confirm that the representation can be withdrawn.

Please confirm your comments in writing (by letter or email). I will inform the Council's Licensing Section if satisfied that the representation(s) can be withdrawn.

Yours faithfully

Edward Davis
Environmental Health Technical Officer

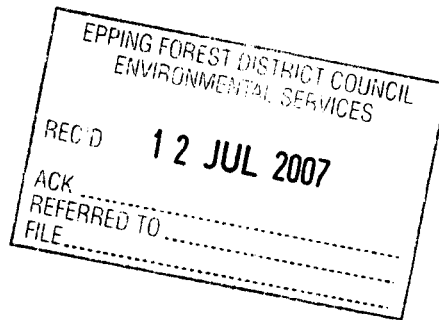
c.c. Mrs K Tuckey – Licensing Section

Date: 10 July 2007

Our ref: PL/12453/AEW/221

Your ref: KH/8150/RO

Mr Kingsley Hoddinott
James-Motion
Suite 1
Essex House
Station Road
Upminster
Essex
RM14 2SJ



Ann E Wood (01992) 564584
email: awood@eppingforestdc.gov.uk

Dear Mr Hoddinott

The Royal Oak Public House, Forest Road, Loughton

I refer to your application, received on 27 June 2007, for a variation to the Premises Licence for the above property received by this planning department in our role as a Responsible Authority under the 2003 Licensing Act.

The Public House is located in a tightly knit residential area, surrounded by terraced dwellings. Forest Road and the pavements are quite narrow, and both sides of the road are used by residents for the parking of vehicles. There is a small frontage to the premises and some parking available at the rear, with entrances from Forest Road and Smarts Lane. Additionally, there are two outside terraces to the premises that have seating, tables and outside heating lamps.

This application seeks to gain a licence to include the provision of live music for the hours of : Monday to Saturday from 11.00 ~ 24.00; and on Sundays from 12.00 ~ 23.30.

It is acknowledged that the applicant has reduced the requested hours of operation of live music from that proposed in a recently withdrawn application. However, Planning Services wishes to object to this application on the grounds of the likely increase in noise and nuisance to surrounding properties; particularly from customers arriving and leaving the premises, including those using cars and taxis.

Planning Services suggest that the playing of live music should cease half an hour earlier. If the application was amended to the following hours for the provision of live music, then Planning Services will withdraw the objection - Monday to Saturday 11.00 ~ 23.30 and on Sundays from 12.00 ~ 23.30.

Yours sincerely

A handwritten signature in black ink, appearing to be "AEW".

Ann E Wood
Planning Support Officer

cc: **Environmental Services, Licensing ~ Epping Forest District Council** ✓